

**MINUTES OF THE REGULAR MEETING
OF THE HONORABLE TOWN COUNCIL
OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA,
HELD ON THURSDAY, AUGUST 20, 2020
IN THE TOWN COUNCIL CHAMBERS LOCATED AT
325 W. WHITE MOUNTAIN BOULEVARD, LAKESIDE, AZ 85929**

A. Call to Order

Mayor Irwin called the meeting to order at 6:00 p.m.

➤ **Roll Call**

The following Council Members were present:

Stephanie Irwin	Mayor
Jerry Smith	Vice Mayor
Kathy Dahnk	Council Member
Jim Snitzer	Council Member
Mazie Hastings	Council Member
Lynn Krigbaum	Council Member

The following Council Member was absent:

Carla Bowen	Council Member
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Also Present:

Keith Johnson	Town Manager
Kevin Rodolph	Finance Director
Jill Akins	Town Clerk
Dan Barnes	Police Chief
Cody Blake	Community Development Department
Tony Alba	Community Services Manager

➤ **Pledge of Allegiance and Invocation**

Mayor Irwin led the Pledge of Allegiance to the Flag.

Pastor Brian Couvillon delivered the Invocation.

B. Call to the Public

Mayor Irwin called for Public comments.

Councilmember Mazie Hastings 1369 W. Apache Lane, Lakeside, addressed the Council with the following comments: *“Today is a very good day, a day I always cherish, it is for my sisters. I have had the privilege in my life to sit with strong sisters, and I have marched with those sisters and I honor them tonight by wearing a pin for the 100th anniversary of the signing of the 19th Amendment to the Constitution of the United States one hundred years ago. We have come quite far. I honor all of my sisters tonight, on this day, one to cherish. And a favorite phrase of mine from the sixties, “Power on my sisters, power on”.*

Mr. Robert Ingels, P.O. Box 625, Lakeside, addressed the Council with the following comments: *“I just wanted to bring to attention for a future discussion in all of our lives, our Town of Pinetop-Lakeside General Plan. Some of you are probably familiar with it, others maybe not so much. It was intentionally done to be relatively short and concise and give us focus and guidance for the community. I know that I have three minutes and it begins with “This is intended to be the citizens general plan” and it has become a citizen’s general plan because we all voted it in. It was developed by the citizens and it needs to be approved by the citizens, as it has been, and can best be implemented by the citizens. There are a couple of excerpts that I would like to read to the Council and staff tonight. There is a vision statement that says “We are committed to conserving our Town’s friendly, mountain heritage and environmental attributes for present and future generations to share and enjoy, including opportunities for outdoor activities, interacting with wildlife and enjoying the natural beauty of our lakes, creeks, meadows and forests. The objective is to provide a growing and diverse economy with meaningful employment opportunities while providing a unique and exceptional quality of life for our residents and visitors.” Further down within the statement of community goals and development goals policy, “the general plan encourages a balanced land use pattern, that respects the environment, private property rights and preservation of community character.” I address you at this point in tonight’s meeting because I think we have an opportunity and a responsibility to comply with our general plan and I hope in the weeks, months and years ahead we can refer to this document, which there are four pages, that cover*

land use, and the other goals that are set out, and implementation strategies. I'd like to think as a citizen, as you are citizens, that we can use this as one of the many tools for the community to better avail, not only these goals, but enrich each of our lives here."

C. Consent Agenda

Mayor Irwin announced consideration of the Consent Agenda and explained that all items listed would be acted upon by a single vote of the Council, unless a member of the Council asked that specific items be removed from the Consent Agenda, discussed and voted upon separately.

Vice Mayor Smith moved for passage of the Consent Agenda as. Councilmember Dahnk seconded the motion and by show of hands the following vote was recorded:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Mayor Irwin		
Vice Mayor Smith		
Council Member Dahnk		
Council Member Snitzer		
Council Member Hastings		
Council Member Krigbaum		

Mayor Irwin then declared that all consent agenda items in these minutes were approved, passed and adopted with a 6-0 vote. Council Member Bowen was absent.

C.1 Approval of the Minutes of the Town Council Regular Meeting held on August 6, 2020.

By a unanimous vote under the Consent Agenda, Town Council approved the minutes of the Town Council Regular meeting held on August 6, 2020.

D. Business Before the Council

Mayor Irwin announced that Public Comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by Staff. Any citizen, who wishes, may speak one time for five minutes

on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

D.1 Presentation and Update from Local First Arizona Foundation.

Ms. Stacey Foulkner, Sr. Manager of Rural Development, said that Local First is a non-profit organization based out of the Phoenix area and that they are the largest coalition of small businesses in the nation. She said that starting in March 2020 when COVID initially hit, Local First Arizona did a great job of raising over two millions dollars to help small businesses with business relief grants that would help put food on their tables, help pay mortgages or help buy supplies for their local business. They were able to serve over seven hundred businesses with a grant that does not have to be repaid, which help to save approximately 1500 jobs in rural communities. She said that because of this great work, Local First was rewarded a grant from the state of Arizona through the Governors office for ten million dollars to continue this work. She asked that we spread the word to all local businesses that are gyms, theaters and bars holding a series 6 of 7 liquor license that they now can apply on the Local First Arizona website for up to a \$25,000.00 grant to help with mortgage on their businesses. She explained that the criteria is very simple and said that a small business must be able to show a mortgage or lease statement and if they have already paid the mortgage or lease they can be reimbursed for past months. She said that it runs from August 2020 to November 2020 and that they hope to have all of the funds disbursed by October 2020. The business must also be up to date on their 2019 business taxes and they must be in good standing with the Arizona Corporate Commission. She said that the applications opened the morning of August 20, 2020, and the rewards will be issued within the next couple of weeks.

In response to Vice Mayor Smith, Ms. Foulkner explained that the business must have fifty employees or less. They will be rated on a scale between 1 to 5 from their application and individuals that score between and 4 and a 5 will likely be awarded the grant and the amount will be based on their mortgage or lease payments.

Mayor Irwin said that the Town and the local Chamber is sending the word out to as many businesses as we can and hopefully the word is getting out to the small business owners.

Ms. Foulkner added that if the business owner does own several businesses they can apply for each business as long as the business has a different name.

D.2 Consider Resolution No. 20-1561 adopting the revision of Section 203 with addition of item (E) and addition of Section 204 of the Employee Handbook, and also consider the implementation of a Snowplow Stipend.

Finance Director Kevin Rodolph said that Section 203 (E.) clarifies the accumulation of maximum allowable hours of compensatory time to eighty (80) hours. This section also states that employees must use compensatory time for paid time off before using vacation time. Section 204 implements a \$7.00 per hour Snowplow Stipend in addition to wages for non-exempt and exempt qualified snowplow operations and snowplow management activities.

Director Rodolph explained that the purpose of the Snowplow Stipend is to help attract and retain fully qualified employees who possess and maintain a Commercial Driver's License and pay them an increased hourly wage for working during hazardous conditions. This policy applies to employees whose job descriptions include snowplowing duties and employees who register as backup snowplow operators that can assist with snowplow operations. Only designated activities will qualify for the snowplow stipend as stated in the "Snowplow Stipend Policy".

Attachments:

Resolution No. 20-1561

SnowplowStipendPolicy

Director Rodolph stated that staff recommends approval of the addition of Section 203 (E.) to the Employee Manual which sets the maximum allowable accrual of compensatory time to eighty (80) hours, and states that employees must use compensatory time before vacation time for paid time off. Staff also recommends implementing a snowplow stipend for employees engaging in approved snowplow operations to attract and retain qualified CDL drivers who participate in hazardous activities during winter weather events.

Director Rodolph said that currently, staff has two options for overtime pay- either receive one-and-a-half (1 ½) times pay or one-and-a-half (1 ½) times compensatory time. The addition of item (E.) in section 203 of the Employee Manual would set the compensatory leave time bank to eighty (80 hours)

maximum and direct the use of compensatory time before vacation time for paid leave time. Offering compensatory time helps keep the cost of overtime down and affords employees additional time off for various needs. In the past, the Public Works department would operate on a twelve hours on, twelve hours off schedule during winter weather events. Changing the approach to snowplowing by offering a stipend will reduce overtime hours (and costs) and provides an incentive for staff to volunteer for snowplow duties. Limiting the bank of compensatory time to eighty (80) hours and requiring employees to use compensatory time before their vacation time for paid time off reduces the Town’s leave time liability.

Director Rodolph explained that the 2020-2021 budget allows for \$1,000.00 worth of stipend pay for CDL drivers. Paying the \$7.00 per hour stipend lessens the amount of overtime pay and provides a positive incentive for drivers who engage in hazardous activities.

In response to Councilmember Dahnk, Director Rodolph explained that this would be less than paying an employee time and a half and said that all of the employees have reacted positively to this and said that it will also save the Town money.

Councilmember Dahnk moved to adopt Resolution No. 20-1561, accepting the addition of Section 203 (E.) and Section 204 to the Employee Manual implementing conditions for maximum accrual and use of compensatory time and Snowplow Stipend. Vice Mayor Smith seconded the motion and by show of hands the following vote was recorded:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Mayor Irwin		
Vice Mayor Smith		
Council Member Dahnk		
Council Member Snitzer		
Council Member Hastings		
Council Member Krigbaum		

Mayor Irwin then declared Resolution No. 20-1561 approved, passed and adopted with a 6-0 vote. Council Member Bowen was absent.

D.3 Consider Resolution No. 20-1562 and the Submission of projects for consideration through the Office of Arizona Attorney General, 2020 Law Enforcement Equipment Funding Program.

Chief Dan Barnes explained that the Pinetop-Lakeside Police Department, through the Office of Arizona Attorney General, is interested in submitting a project to be considered for funding in the form of 100% reimbursable grant from the 2020 Law Enforcement Equipment Funding Program. He said that staff recommends to adopt and approve Resolution No. 20-1562, authorizing submission of a grant project for consideration through the Office of Arizona Attorney General, 2020 Law Enforcement Equipment Funding Program; authorizing the Chief of Police as agent and/or his designee, for the Town of Pinetop-Lakeside, to conduct all negotiations and to execute and submit all documents and any other necessary or desirable instrument in connection with such grant.

Chief Barnes explained that the submission of a project for consideration through the Office of Arizona Attorney General, 2020 Law Enforcement Equipment Funding Program. The projects will consist of a request for funding to purchase body cameras and network related equipment. The equipment will be used for patrol and administrative field operations, to capture video and audio evidence.

100% reimbursable grants – Not to exceed	\$16,000.00
Stakeholder Contribution/Other Fund Sources	\$0.00
Town of Pinetop-Lakeside – In Kind Match	\$0.00
Town of Pinetop-Lakeside – Cash Match/Contributions	\$0.00

Vice Mayor Smith moved to adopt and approve Resolution No. 20-1562, authorizing submission of a grant project for consideration through the Office of Arizona Attorney General, 2020 Law Enforcement Equipment Funding Program; authorizing the Chief of Police as agent and/or his designee, for the Town of Pinetop-Lakeside, to conduct all negotiations and to execute and submit all documents and any other necessary or desirable instrument in connection with such grant. Councilmember Dahnk seconded the motion and by show of hands the following vote was recorded:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Mayor Irwin		
Vice Mayor Smith		
Council Member Dahnk		
Council Member Snitzer		

Council Member Hastings
Council Member Krigbaum

Mayor Irwin then declared Resolution No. 20-1562 approved, passed and adopted with a 6-0 vote. Council Member Bowen was absent.

D.4 Consider Resolution No. 20-1563 and the Submission of projects for consideration through the 2020 Arizona Governor’s Office of Highway Safety Plan.

Chief Dan Barnes stated that the Pinetop-Lakeside Police Department - through the 2020 Arizona Governor’s Office of Highway Safety Plan, is interested in submitting projects to be considered for funding in the form of 100% reimbursable grants from the National Highway Traffic Safety Administration. He said that staff recommends to adopt and approve Resolution No. 20-1563, authorizing submission of grant projects for consideration through the 2020 Arizona Governor’s Office of Highway Safety Plan; authorizing the Chief of Police as agent and/or his designee, for the Town of Pinetop-Lakeside, to conduct all negotiations and to execute and submit all documents and any other necessary or desirable instrument in connection with such grants.

Chief Barnes said that the submission of projects for consideration through the 2020 Arizona Governor’s Office of Highway Safety Plan. Projects will consist of requests for DUI enforcement overtime funding, Aggressive Driving (STEP) enforcement funding, and enforcement related equipment. Equipment requests will be for TraCS (e-ticketing and collision reporting system). Equipment consists of computers, scanners, printer mounts and thermal paper supply.

100% reimbursable grants – Not to exceed	\$60,400
Stakeholder Contribution/Other Fund Sources	\$0.00
Town of Pinetop-Lakeside – In Kind Match	\$0.00
Town of Pinetop-Lakeside – Cash Match/Contributions	\$0.00

In response to Councilmember Krigbaum, Chief Barnes said that this does not have any impact on the CARES funding which is for salaries and wages.

Councilmember Dahnk moved to adopt and approve Resolution No. 20-1563, authorizing submission of grant projects for consideration through the 2020 Arizona Governor’s Office of Highway Safety Plan; authorizing the Chief of Police as agent and/or his designee, for the Town of Pinetop-Lakeside, to conduct

all negotiations and to execute and submit all documents and any other necessary or desirable instrument in connection with such grants. Vice Mayor Smith seconded the motion and by show of hands the following vote was recorded:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Mayor Irwin		
Vice Mayor Smith		
Council Member Dahnk		
Council Member Snitzer		
Council Member Hastings		
Council Member Krigbaum		

Mayor Irwin then declared Resolution No. 20-1563 approved, passed and adopted with a 6-0 vote. Council Member Bowen was absent.

D.5 Consider Resolution No. 20-1564, declaring and adopting the results of the Primary Election held on August 4, 2020.

Town Clerk Jill Akins said that staff recommends that the Mayor and Council adopt Resolution No. 20-1564, which adopts the results from the Primary Election held on August 4, 2020.

Ms. Akins said that by Arizona Revised Statutes 16-642, the attached Resolution and Official Election Report from the Navajo County Election Director, reflects the official results from the Town’s Primary Election held on August 4, 2020. There were 2,727 total registered voters and 1,090 total number of ballots cast, which is a voter turnout of 39.97%. Below is the summary of the election result:

VOTE TOTAL CANDIDATES

<u>MAYOR</u>	
837	Irwin, Stephanie
29	Write-In

COUNCIL MEMBER – 4 YEAR TERM

668	Dahnk, Kathy
659	Smith, Jerry
633	Snitzer, James
31	Write-In

COUNCIL MEMBER – 2 YEAR TERM

768 Beus, Sterling
10 Write-In

PROPOSITION 423

774 Yes
198 No

MAYOR – 4 YEAR TERM

579 Yes
417 No

Vice Mayor Smith moved to adopt Resolution No. 20-1564, Declaring and Adopting the Results of the Primary Election held on August 4, 2020. Councilmember Snitzer seconded the motion and by show of hands the following vote was recorded:

AYES

ABSTAIN

NAYS

- Mayor Irwin
- Vice Mayor Smith
- Council Member Dahnk
- Council Member Snitzer
- Council Member Hastings
- Council Member Krigbaum

Mayor Irwin then declared Resolution No. 20-1564 approved, passed and adopted with a 6-0 vote. Council Member Bowen was absent.

D.6 Consider Ordinance No. 20-435 Repealing Ordinance No. 20-433 regarding Z-077 Zoning Map Amendment to RVP, Recreational Vehicle Park Zoning District.

Community Development Director Cody Blake explained that on June 18th, 2020, the Town Council approved a zone change request to (RVP) Recreational Vehicle Park Zoning at the request of the property owner Brett Cote. Since that time, a Political Action Committee was formed to gather signatures for a referendum petition from registered voters within the Town. On July 16th, the Political Action Committee submitted the petitions they had gathered to the Town Clerk for review and acceptance. After staff’s initial review of the petitions the Town has forwarded them to the Navajo County Recorder’s office to review a random sample of signatures for compliance with the laws regarding a referendum. We advised Mr. Cote that the petitions had been turned in and that it was the staff’s opinion that

they had enough signatures to force a Town election on his zone change request. Mr. Cote has sought council from his attorney and has decided that it is in his best interest to ask the Council to repeal the zone change.

Director Blake said that it is staff's recommendation that the Town Council repeal the zone change. He said that if the zone change is not repealed, the referendum would continue and that the referendum would cost about \$8,000 to the Town to hold an election.

Mr. Robert Ingels, P.O. Box 625, Lakeside, offered the following comments to the Council: *“The People’s Voice Committee (PVC) welcomes the Town Council’s repeal of Ordinance No. 20-433, which rezoned 25.5 acres as Recreation Vehicle Park (RVP) and amended the Town’s official zoning map. The Town Council’s action preceded the formal verification of signatures gathered by the Citizens for Quality Development, a political action committee, for a referendum of the Town Council’s June 18, 2020, ordinance. PVC commends them and their volunteers for their commitment to gathering signatures during the height of the COVID-19 pandemic to challenge the rezoning ordinance. We likewise commend the Town (and landowner) for repealing the ordinance to avert a costly and potentially divisive special election. PVC does not view the Town Council’s repeal of the ordinance as a “victory” or an end to the RVP rezoning dispute. Rather, we view it as a starting point and an opportunity for improved dialog and cooperation among the Town staff, the property owner, and citizens regarding this parcel and the remainder of the Camp Tatiyee exchange parcel still needing to be rezoned for development. PVC views the 344-acre Camp Tatiyee exchange parcel as a tremendous opportunity for sound economic development balanced with integration of open space, legacy tree preservation, and community trails. The majority owner of the un-zoned Camp Tatiyee acreage, BC2 LLC still needs to have nearly 260 acres rezoned (in addition to the September 19, 2019, council rezoning action for 40 acres). Rather than seeing continue “piecemeal” rezoning, PVC strongly urges the Town and parcel owner to undertake a conceptual master planning effort with citizen involvement that will guide the integrated development of this “gateway” parcel. Such proactive planning will not only ensure quality development of the parcel and building community support for future rezoning and development, it would adhere to the intent and spirit of the Town’s General Plan. At this point we are all very hopeful and looking forward to being able to work together within the documents, the staff and the ability to have time to consider what is best for our community.”*

Councilmember Dahnk moved to approve Ordinance No. 20-435, Repealing Ordinance No. 20-433 regarding Z-077 Zoning Map Amendment to RVP, Recreational Vehicle Park Zoning District. Vice Mayor Smith seconded the motion and by show of hands the following vote was recorded:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Mayor Irwin		
Vice Mayor Smith		
Council Member Dahnk		
Council Member Snitzer		
Council Member Hastings		
Council Member Krigbaum		

Mayor Irwin then declared Ordinance No. 20-435 approved, passed and adopted with a 6-0 vote. Council Member Bowen was absent.

D.7 Reports from Council Committee Liaison.

Councilmember Hastings said that the Historical Museum is now open Wednesdays from 10:00 a.m. to 2:00 p.m. She said that the Humane Society is having their Happy Trails event held virtually and on-line this year with raffle tickets and raffle prizes. She said that the Senior Center is planning to have a community garden on the property in 2021. She said she appreciates the Council and Town staff serving lunch once a month at the Senior Center.

Councilmember Snitzer announced that TRACKS continue to have the trail crew meet every Monday with social distancing and continuing to work on trails. The Town donated culverts no longer usable for the Town and TRACKS have been slowly placing them on the trails. They have done a lot of work on signs and worked on the Ghost of the Coyote trail in Show Low. He said the monthly TRACKS meetings are being held at the Equestrian Center and that membership keeps rising.

Vice Mayor Smith said that the Transit Advisory Committee received approval from ADOT to upgrade two bus stops and 80% of the cost is paid for by ADOT.

Councilmember Dahnk said that the White Mountain Nature Center continues to work on their strategic plan that will carry them through for the next few years. She said that a rummage sale will be held on August 21st and 22nd, to help raise funds since donations have been down and most of their events have been

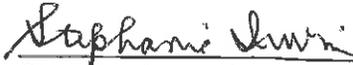
cancelled due to COVID-19. She said the Annual Benefit dinner will be held on Saturday, September 12th at 4:30 p.m. and will be held at the Nature Center. It will be a very different event compared to the past events and this will be a limited number of 150 tickets at \$30.00 per person. It will be a BBQ dinner, dessert auction and a few silent auctions items and the theme will be the Old West.

Councilmember Krigbaum said that the Natural Resources Working Group meeting was cancelled in August. She said that she has attended 4FRI meetings and said that they are waiting for requests for proposals that will make the forest thinning happen at a more rapid rate. The Forest Health Committee has not met and she said she is looking forward to meeting again in the fall of 2020. She said that Pinetop Fire has been doing firewise thinning throughout the Town and there is a list you can sign up on for thinning your property.

Mayor Irwin reported that the Jack Barker Memorial Foundation, a non-profit organization, will be holding a golf tournament on October 3, 2020, to continue to raise funds to pay back the Town for the work they did in the Park. She said that this year the Chamber is going to be very creative with the Fall Festival and she said she commends them for this idea. She said it will be nice to spread the festival out through the Town giving different business and locations exposure and for people to come and enjoy the Fall Festival. She said that the Town is receiving good reports on the COVID-19 numbers and she encourages everyone to continue wearing masks and said that the community cannot let up now.

E. Adjournment

There being no further business at this time, the meeting was adjourned at approximately 6:46 p.m.



Stephanie Irwin
Mayor

ATTEST:

Jill Akins

Jill Akins, CMC
Town Clerk



CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of Town of Pinetop-Lakeside, Arizona, held on the 20th day of August 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 20th day of August 2020.

Jill Akins

Jill Akins, CMC
Town Clerk

