

OFFICIAL BUDGET FORMS

TOWN OF PINETOP-LAKESIDE, AZ



FISCAL YEAR 2016

TENTATIVE BUDGET

Town Council adopted the Tentative Budget on June 4, 2015

Final adoption is scheduled for June 29, 2015 at 6:00 p.m. in the Town  
Council Chambers,  
1360 N. Niels Hansen Lane, Lakeside, AZ 85929

The Budget may be reviewed at the:

Town's website [www.pinetoplakesideaz.gov](http://www.pinetoplakesideaz.gov)  
Town of Pinetop-Lakeside Office  
1360 N. Niels Hansen Lane, Lakeside, AZ 85929

# TOWN OF PINETOP-LAKESIDE

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Fiscal Year 2016

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**CITY/TOWN OF PINETOP-LAKESIDE, AZ**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2016**

Fiscal Year	S c h	FUNDS								
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds	
2015	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	4,095,619	4,889,271	0	25,540	0	0	0	9,010,430
2015	Actual Expenditures/Expenses**	E	3,683,646	1,324,477	0	0	0	0	0	5,008,123
2016	Fund Balance/Net Position at July 1***		284,077	598,259	0	225,915				1,108,251
2016	Primary Property Tax Levy	B	0							0
2016	Secondary Property Tax Levy	B								0
2016	Estimated Revenues Other than Property Taxes	C	4,359,875	3,782,966	0	0	0	0	0	8,142,841
2016	Other Financing Sources	D	0	0	0	0	0	0	0	0
2016	Other Financing (Uses)	D	0	0	0	0	0	0	0	0
2016	Interfund Transfers In	D	103,189	30,236	0	2,207,543	0	0	0	2,340,968
2016	Interfund Transfers (Out)	D	207,500	2,133,468	0	0	0	0	0	2,340,968
2016	Reduction for Amounts Not Available:									
	LESS: Amounts for Future Debt Retirement:									0
										0
										0
										0
2016	Total Financial Resources Available		4,539,641	2,277,993	0	2,433,458	0	0	0	9,251,092
2016	Budgeted Expenditures/Expenses	E	4,539,641	2,279,848	0	2,431,603	0	0	0	9,251,092

**EXPENDITURE LIMITATION COMPARISON**

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC expenditure limitation

	2015	2016
1.	\$ 9,010,430	\$ 9,251,092
2.		
3.	9,010,430	9,251,092
4.		
5.	\$ 9,010,430	\$ 9,251,092
6.	\$	\$

x The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**CITY/TOWN OF PINETOP-LAKESIDE, AZ**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2016**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2015</b>	<b>ACTUAL REVENUES* 2015</b>	<b>ESTIMATED REVENUES 2016</b>
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
Local City Sales Tax	\$ 3,103,415	\$ 3,145,805	\$ 3,035,230
Franchise Taxes	45,000	50,023	45,603
State Sales Tax	366,020	383,249	409,073
State Income Tax	518,330	570,199	515,552
<b>Licenses and permits</b>			
Planning & Zoning Fees	3,500	1,747	3,085
Business Licenses	20,000	14,292	21,622
Building & Sign Permits	70,000	75,000	71,462
Right of Way Permits	100	84	80
<b>Intergovernmental</b>			
911 Dispatch Services	83,740	83,740	83,740
Grant Administration	40,000	5,000	9,500
<b>Charges for services</b>			
Lease Income	17,820	16,532	17,820
Parks & Recreation Programs	18,600	18,500	18,761
Fall Festival Parade	500		
<b>Fines and forfeits</b>			
Magistrate Fines	45,000	52,492	55,000
Library Fines	7,000	8,267	7,550
<b>Interest on investments</b>			
Interest Income	1,350	800	850
<b>In-lieu property taxes</b>			
Auto Impounds	30,000	37,000	23,000
<b>Contributions</b>			
Voluntary contributions			
Library Donations	6,000	6,500	
Parks & Recreation Donations	800	1,200	800
<b>Miscellaneous</b>			
Cemetery Revenues	18,000	8,862	10,000
Miscellaneous Revenues	11,500	39,732	31,147
<b>Total General Fund</b>	<b>\$ 4,406,675</b>	<b>\$ 4,519,024</b>	<b>\$ 4,359,875</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY/TOWN OF PINETOP-LAKESIDE, AZ**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2016**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2015</b>	<b>ACTUAL REVENUES* 2015</b>	<b>ESTIMATED REVENUES 2016</b>
<b>SPECIAL REVENUE FUNDS</b>			
HURF Taxes	\$ 486,475	\$ 516,236	\$ 522,853
Special Project Donations		91,486	
Auto Lieu Taxes	222,000	221,438	239,544
	\$ 708,475	\$ 829,160	\$ 762,397
<b>Other Special Revenue Funds</b>			
"Bed Tax"	\$ 130,000	\$ 135,043	\$ 133,927
Restaurant & Bar Tax	380,000	367,280	348,964
Park Use Fees	2,850	2,360	3,453
Advertising Revenues	500		
	\$ 513,350	\$ 504,683	\$ 486,344
<b>Grants</b>			
ADOT Highway Grants	\$ 840,550		\$ 1,234,055
Parks			52,850
Forest Health Grants	100,000		117,325
AZ Dept of Commerce Grants	500,000		100,000
Game & Fish Heritage Grants	125,000	10,165	50,000
Library Grants	118,240	13,479	35,800
CDBG Grants	589,370	7,113	393,225
USDA/USFS Grants	56,500		50,250
Prop 202 Contributions	170,000	11,902	150,000
Law Enforcement Grants	456,700	170,388	295,929
County			15,000
	\$ 2,956,360	\$ 213,047	\$ 2,494,434
<b>Other Revenues</b>			
Interest	\$ 530	\$ 1,300	\$ 1,800
	\$ 530	\$ 1,300	\$ 1,800
<b>Development Impact Fees</b>			
Development Impact Fees	\$ 33,200	\$ 45,219	\$ 37,991
	\$ 33,200	\$ 45,219	\$ 37,991
<b>Total Special Revenue Funds</b>	<b>\$ 4,211,915</b>	<b>\$ 1,593,409</b>	<b>\$ 3,782,966</b>
<b>DEBT SERVICE FUNDS</b>			
<b>Total Debt Service Funds</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY/TOWN OF PINETOP-LAKESIDE, AZ**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2016**

<u>SOURCE OF REVENUES</u>	<u>ESTIMATED REVENUES 2015</u>	<u>ACTUAL REVENUES* 2015</u>	<u>ESTIMATED REVENUES 2016</u>
<b>CAPITAL PROJECTS FUNDS</b>			
Total Capital Projects Funds	\$ _____	\$ _____	\$ _____
<b>PERMANENT FUNDS</b>			
Total Permanent Funds	\$ _____	\$ _____	\$ _____
<b>ENTERPRISE FUNDS</b>			
Total Enterprise Funds	\$ _____	\$ _____	\$ _____
<b>INTERNAL SERVICE FUNDS</b>			
Total Internal Service Funds	\$ _____	\$ _____	\$ _____
<b>TOTAL ALL FUNDS</b>	<b>\$ <u>8,618,590</u></b>	<b>\$ <u>6,112,433</u></b>	<b>\$ <u>8,142,841</u></b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY/TOWN OF PINETOP-LAKESIDE, AZ**  
**Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2016**

FUND	OTHER FINANCING 2016		INTERFUND TRANSFERS 2016	
	SOURCES	<USES>	IN	<OUT>
<b>GENERAL FUND</b>				
Law Enforcement Grants	\$	\$	\$ 103,189	\$
Capital Fund				184,195
Parks Fund				23,305
<b>Total General Fund</b>	\$	\$	\$ 103,189	\$ 207,500
<b>SPECIAL REVENUE FUNDS</b>				
VLT Fund	\$	\$	\$	\$ 454,469
HURF Fund (Streets)			6,931	171,530
Grants Fund				1,452,623
Parks Fund			23,305	
Development Impact Fee Fund				54,846
<b>Total Special Revenue Funds</b>	\$	\$	\$ 30,236	\$ 2,133,468
<b>DEBT SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	\$	\$	\$	\$
<b>CAPITAL PROJECTS FUNDS</b>				
VLT Fund	\$	\$	\$ 447,538	\$
HURF Fund			171,530	
Grants Fund			1,349,434	
Development Impact Fee Fund			54,846	
General Fund			184,195	
<b>Total Capital Projects Funds</b>	\$	\$	\$ 2,207,543	\$
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	\$	\$	\$	\$
<b>ENTERPRISE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Enterprise Funds</b>	\$	\$	\$	\$
<b>INTERNAL SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	\$	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	\$	\$	\$ 2,340,968	\$ 2,340,968

**CITY/TOWN OF PINETOP-LAKESIDE, AZ**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2016**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
<b>GENERAL FUND</b>				
Town Council	\$ 38,545	\$ 2,889	\$ 41,434	\$ 31,810
Town Manager	188,275	1,803	190,078	159,768
Town Clerk	123,370	5,510	128,880	125,994
Finance	302,260		291,980	269,560
Community Development	189,975	946	190,921	205,212
Magistrate	64,655		63,386	64,653
Police	2,051,960		1,929,588	2,232,658
Special General Funds	531,105	(31,331)	347,680	882,743
Library	275,670		215,917	259,478
Recreation	157,750		146,836	160,145
Facilities				147,620
Legal	100,500		59,274	
Public Works	63,600		52,963	
Cemetery	6,000		6,000	
Economic Development	11,400		7,972	
Animal Control	10,000	737	10,737	
<b>Total General Fund</b>	<b>\$ 4,115,065</b>	<b>\$ (19,446)</b>	<b>\$ 3,683,646</b>	<b>\$ 4,539,641</b>
<b>SPECIAL REVENUE FUNDS</b>				
Streets (HURF)	\$ 1,258,475	\$ (32,652)	\$ 562,849	\$ 530,984
VLT Fund		32,652	32,652	176,968
Grants	2,998,860		213,418	1,026,811
Advertising & Promotion Comm	130,000		95,155	152,500
Parks	411,490		329,957	392,585
Acquisition & Development	71,000	19,446	90,446	
<b>Total Special Revenue Funds</b>	<b>\$ 4,869,825</b>	<b>\$ 19,446</b>	<b>\$ 1,324,477</b>	<b>\$ 2,279,848</b>
<b>DEBT SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>CAPITAL PROJECTS FUNDS</b>				
Development Impact Fees	\$ 25,540	\$	\$	\$ 209,060
Capital Projects				2,222,543
<b>Total Capital Projects Funds</b>	<b>\$ 25,540</b>	<b>\$</b>	<b>\$</b>	<b>\$ 2,431,603</b>
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>ENTERPRISE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Enterprise Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>INTERNAL SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 9,010,430</b>	<b>\$</b>	<b>\$ 5,008,123</b>	<b>\$ 9,251,092</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**CITY/TOWN OF PINETOP-LAKESIDE, AZ**  
**Expenditures/Expenses by Department**  
**Fiscal Year 2016**

DEPARTMENT/FUND	ADOPTED	EXPENDITURE/	ACTUAL	BUDGETED
	BUDGETED	EXPENSE	EXPENDITURES/	EXPENDITURES/
	EXPENDITURES/	ADJUSTMENTS	EXPENSES*	EXPENSES
	EXPENSES	APPROVED		
	2015	2015	2015	2016
<b>TOWN COUNCIL:</b>				
General Fund	\$ 38,545	\$ 2,889	\$ 41,434	\$ 31,810
Capital Fund	\$	\$	\$	\$ 10,000
<b>Department Total</b>	<b>\$ 38,545</b>	<b>\$ 2,889</b>	<b>\$ 41,434</b>	<b>\$ 41,810</b>
<b>TOWN MANAGER:</b>				
General Fund	\$ 188,275	\$ 1,803	\$ 190,078	\$ 159,768
<b>Department Total</b>	<b>\$ 188,275</b>	<b>\$ 1,803</b>	<b>\$ 190,078</b>	<b>\$ 159,768</b>
<b>TOWN CLERK:</b>				
General Fund	\$ 123,370	\$ 5,510	\$ 128,880	\$ 125,994
Capital Fund	\$	\$	\$	\$ 13,000
<b>Department Total</b>	<b>\$ 123,370</b>	<b>\$ 5,510</b>	<b>\$ 128,880</b>	<b>\$ 138,994</b>
<b>FINANCE:</b>				
General Fund	\$ 302,260	\$	\$ 291,980	\$ 269,560
<b>Department Total</b>	<b>\$ 302,260</b>	<b>\$</b>	<b>\$ 291,980</b>	<b>\$ 269,560</b>
<b>COMMUNITY DEVELOPMENT:</b>				
General Fund	\$ 189,975	\$ 946	\$ 190,921	\$ 205,212
Grants Fund	\$	\$	\$	\$ 217,325
Capital Fund	\$	\$	\$	\$ 12,500
<b>Department Total</b>	<b>\$ 189,975</b>	<b>\$ 946</b>	<b>\$ 190,921</b>	<b>\$ 435,037</b>
<b>MAGISTRATE COURT:</b>				
General Fund	\$ 64,655	\$	\$ 63,386	\$ 64,653
<b>Department Total</b>	<b>\$ 64,655</b>	<b>\$</b>	<b>\$ 63,386</b>	<b>\$ 64,653</b>
<b>POLICE DEPARTMENT:</b>				
General Fund	\$ 2,051,960	\$	\$ 1,929,588	\$ 2,232,658
Grants Fund	\$	\$	\$	\$ 445,929
Dev Impact Fee Fund	\$	\$	\$	\$
Capital Fund	\$	\$	\$	\$ 43,695
<b>Department Total</b>	<b>\$ 2,051,960</b>	<b>\$</b>	<b>\$ 1,929,588</b>	<b>\$ 2,722,282</b>
<b>GENERAL-COMMUNITY FUND:</b>				
General Fund	\$ 531,105	\$ (31,331)	\$ 347,680	\$ 882,743
Dev Impact Fee Fund	\$	\$	\$	\$ 30,000
Acquisition Fund	\$ 71,000	\$ 19,446	\$ 90,446	\$
<b>Department Total</b>	<b>\$ 602,105</b>	<b>\$ (11,885)</b>	<b>\$ 438,126</b>	<b>\$ 912,743</b>
<b>LIBRARY:</b>				
General Fund	\$ 275,670	\$	\$ 215,917	\$ 259,478
Grants Fund	\$	\$	\$	\$ 35,800
Dev Impact Fee Fund	\$	\$	\$	\$ 3,000
Capital Fund	\$	\$	\$	\$ 6,000
<b>Department Total</b>	<b>\$ 275,670</b>	<b>\$</b>	<b>\$ 215,917</b>	<b>\$ 304,278</b>
<b>PARKS &amp; RECREATION:</b>				
General Fund	\$ 157,750	\$	\$ 146,836	\$ 160,145
Grants Fund	\$	\$	\$	\$ 153,100
Parks Fund	\$ 411,490	\$	\$ 329,957	\$ 392,585
Dev Impact Fee Fund	\$	\$	\$	\$ 90,000
Capital Fund	\$	\$	\$	\$ 55,000
<b>Department Total</b>	<b>\$ 569,240</b>	<b>\$</b>	<b>\$ 476,793</b>	<b>\$ 850,830</b>
<b>FACILITIES:</b>				
General Fund	\$	\$	\$	\$ 147,620
Capital Fund	\$	\$	\$	\$ 44,000
<b>Department Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 191,620</b>
<b>LEGAL:</b>				
General Fund	\$ 100,500	\$	\$ 59,274	\$
<b>Department Total</b>	<b>\$ 100,500</b>	<b>\$</b>	<b>\$ 59,274</b>	<b>\$</b>
<b>PUBLIC WORKS:</b>				
General Fund	\$ 63,600	\$	\$ 52,963	\$
HURF Fund	\$ 1,258,475	\$ (32,652)	\$ 562,849	\$ 530,984
VLT Fund	\$	\$ 32,652	\$ 32,652	\$ 176,968
GRANTS Fund	\$ 1,449,920	\$	\$	\$ 1,593,937
Dev Impact Fee Fund	\$	\$	\$	\$ 86,060
Capital Fund	\$	\$	\$	\$ 619,068
<b>Department Total</b>	<b>\$ 2,771,995</b>	<b>\$</b>	<b>\$ 648,464</b>	<b>\$ 3,007,017</b>
<b>CEMETERY:</b>				
General Fund	\$ 6,000	\$	\$ 6,000	\$
<b>Department Total</b>	<b>\$ 6,000</b>	<b>\$</b>	<b>\$ 6,000</b>	<b>\$</b>
<b>ECONOMIC DEVELOPMENT:</b>				
General Fund	\$ 11,400	\$	\$ 7,972	\$
<b>Department Total</b>	<b>\$ 11,400</b>	<b>\$</b>	<b>\$ 7,972</b>	<b>\$</b>
<b>ANIMAL CONTROL:</b>				
General Fund	\$ 10,000	\$ 737	\$ 10,737	\$
<b>Department Total</b>	<b>\$ 10,000</b>	<b>\$ 737</b>	<b>\$ 10,737</b>	<b>\$</b>
<b>ADVERTISING &amp; PROMOTION:</b>				
Advertising & Promo Fund	\$ 130,000	\$	\$ 95,155	\$ 152,500
<b>Department Total</b>	<b>\$ 130,000</b>	<b>\$</b>	<b>\$ 95,155</b>	<b>\$ 152,500</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**CITY/TOWN OF PINETOP-LAKESIDE, AZ**  
**Full-Time Employees and Personnel Compensation**  
**Fiscal Year 2016**

<b>FUND</b>	<b>Full-Time Equivalent (FTE) 2016</b>	<b>Employee Salaries and Hourly Costs 2016</b>	<b>Retirement Costs 2016</b>	<b>Healthcare Costs 2016</b>	<b>Other Benefit Costs 2016</b>	<b>Total Estimated Personnel Compensation 2016</b>
<b>GENERAL FUND</b>	45	\$ 1,994,260	\$ 521,634	\$ 405,224	\$ 254,308	\$ 3,175,426
<b>SPECIAL REVENUE FUNDS</b>						
VLT Fund	2	\$ 89,160	\$ 10,120	\$ 18,619	\$ 16,869	\$ 134,768
HURF Fund	3	115,841	13,148	24,701	25,614	179,304
Parks Fund	5	155,419	17,640	39,942	24,544	237,545
<b>Total Special Revenue Funds</b>	<b>10</b>	<b>\$ 360,420</b>	<b>\$ 40,908</b>	<b>\$ 83,262</b>	<b>\$ 67,027</b>	<b>\$ 551,617</b>
<b>DEBT SERVICE FUNDS</b>						
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____						
<b>Total Debt Service Funds</b>		<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>CAPITAL PROJECTS FUNDS</b>						
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____						
<b>Total Capital Projects Funds</b>		<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>PERMANENT FUNDS</b>						
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____						
<b>Total Permanent Funds</b>		<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>ENTERPRISE FUNDS</b>						
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____						
<b>Total Enterprise Funds</b>		<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>INTERNAL SERVICE FUND</b>						
_____		\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____						
<b>Total Internal Service Fund</b>		<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>TOTAL ALL FUNDS</b>	<b>55</b>	<b>\$ 2,354,680</b>	<b>\$ 562,542</b>	<b>\$ 488,486</b>	<b>\$ 321,335</b>	<b>\$ 3,727,043</b>