

**TOWN OF PINETOP-LAKESIDE**

**RESOLUTION NO. 22-1621**

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA, ADOPTING THE FY 2022-2023 CONSOLIDATED FEE SCHEDULE FOR THE TOWN OF PINETOP-LAKESIDE.**

**WHEREAS**, Arizona Revised Statutes authorize the Town Council to establish fees for the Town; and

**WHEREAS**, the Mayor and Council of the Town of Pinetop-Lakeside have determined that an annual review of the general fees for the Town is necessary; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Pinetop-Lakeside, Arizona:

**THAT** certain document attached hereto as Exhibit A and incorporated herein by this reference entitled "Town of Pinetop-Lakeside FY 2022-2023 Consolidated Fee Schedule" is hereby approved and adopted for the Town of Pinetop-Lakeside and will go into effect July 7, 2022. Any and all prior Resolutions in conflict herewith, are hereby repealed to that extent.

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Pinetop-Lakeside, Arizona, this 7<sup>th</sup> day of July 2022.



**TOWN OF PINETOP-LAKESIDE**

*Stephanie Irwin*

Stephanie Irwin  
Mayor

ATTEST:

APPROVED AS TO FORM:

*Kristi Salskov*

Kristi Salskov  
Town Clerk

*William Sims*

William J. Sims, III  
Town Attorney

**EXHIBIT "A"**

**TOWN OF PINETOP-LAKESIDE  
FY 2022-2023 CONSOLIDATED FEE SCHEDULE  
EFFECTIVE JULY 7, 2022**

<b>TOWN OF PINETOP-LAKESIDE</b>	
<b>PROPOSED FY 2022-2023 CONSOLIDATED FEE SCHEDULE</b>	
<b>PUBLIC HEARING: JULY 7, 2022 @ 6:00 p.m.      EFFECTIVE AUGUST 8, 2022</b>	
Fees are shown in dollars (\$\$) unless otherwise noted	FY2022-2023 Base
<b>COMMUNITY SERVICES</b>	
<b>Ramada</b>	
Ramada #1, Woodland Lake Park (per day with or without electricity)	30.00
Ramada #2, Woodland Lake Park (per day with or without electricity)	40.00
Ramada #3, #4 and #5, Woodland Lake Park (per day no electricity)	20.00
Playground Ramada, Mountain Meadow Recreation Complex (per day)	20.00
Multi-Purpose Court Ramada, Mountain Meadow Recreation Complex (per day)	20.00
<b>Field Rentals</b>	
Athletic Ball Fields Per Field/Per Day	100.00
Per Hour (Events over 4 hours - all day)	10.00
Setting Baseball/Sofball Field (each time)	50.00
Multi-Purpose Fields Per Field/Per Day	100.00
Lining Multi-Purpose Fields (each time)	50.00
Front Lot at Mountain Meadow Recreation Complex (per day)	100.00
Multi-Purpose Court (per day)	40.00
Per Hour (Events over 4 hours - all day)	8.00
Tennis/Pickleball Courts (per day/per court)	30.00
Per Hour (Events over 4 hours - all day)	5.00
Volleyball Court Per Day	30.00
Per Hour (Events over 4 hours - all day)	5.00
Volleyball Lighting Per Hour	10.00
Field Lighting Per Hour	10.00
<b>Gym Rental</b>	
Gym Per Day	100.00
Per Hour (Events over 4 hours - all day)	10.00
<b>Special Events</b>	
Special Event Security Deposit	200.00
Equine & Canine Security Deposit	300.00
Trash Removal (per dumpster)	20.00
Staff Facility Assistance (Hourly Rate Per Person)	15.00
<i>Portable Restrooms &amp; Additional Trash Dumpsters are the responsibility of the applicant</i>	
<b>LIBRARY</b>	
Replacement Library Card	
First Replacement	Free
Additional Replacement	1.00
Lost Item	Cost of Item
Overdue Books, Kits, Magazines, Music CDs	Free
Overdue Audiobooks, New Books, Cake Pans, Games, Movies, Video Games	Free
Overdue Interlibrary Loans	Free
Overdue Devices (e-readers, etc.)	Free
Overdue Children's Material (books, kits, movies, audiobooks)	Free
Collection Fee (Lost items more than 90 days past due and over \$25.00)	12.00
Printing (per page)	0.15
<b>FINANCE</b>	
<b>NSF Check/EFT Fees</b>	
Non-sufficient funds (NSF) check/EFT handling fee	35.00
<i>Inclusive of the actual amount charged to the Town by the bank or processor</i>	
<b>PLANNING AND DEVELOPMENT</b>	
<b>Building Permit Fees</b>	
<i>Most Current International Code Council Building Valuation Data (Published Bi-Annually) based on Type of Construction and International Code Council Building Fee Schedule Appendix L</i>	
Not obtaining a permit	50% of building permit fee

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<b>Fees are shown in dollars (\$\$) unless otherwise noted</b>	<b>FY2022-2023 Base</b>
Plan Check Fee	30% of building permit fee*
Re-inspection Fee	30.00
Revised Commercial Building Plans	30% of the original building permit fee
Building Permit Transfer Fee	5.00
Building Permit Cancellation Fee	25% of the original building permit fee
Manufactured, Mobile or Modular Home Placement Fee	300.00
Foundation only permit	40.00
Electrical Permit	30.00
Gas Permit	25.00
<i>*The Town may collect up to the actual reimbursement cost for commercial building plans that are reviewed by an outside consulting firm.</i>	
<b>Business License Fees</b>	
Annual Business Transaction License (due by July 1st)	50.00
Half Year (January 1st to June 30th)	25.00
Late fee if not renewed within 30 days	25.00
Late fee if not renewed within 60 days	50.00
<b>Conditional Use Permits, Variances, Zoning Amendments and Site Plan Review Fees</b>	
Conditional Use Permit	200.00
Variances	200.00
Zoning Amendments	200.00
Site Plan Review	300.00
Minor Land Division	35.00
Land Combination	35.00
Lot Line Adjustment	35.00
<b>Advertising Fees:</b>	
Public Hearing Notice of Conditional Use Permits	200.00
Public Hearing Notice of Variances	200.00
Public Hearing Notice of Appeal to the Board of Adjustment	200.00
Public Hearing Notice of Zoning Amendments	200.00
<b>Peddler's / Solicitor's Permit</b>	
First Application, Fingerprinting and Background check	300.00
Additional Permit (each)	50.00
<i>Application must be submitted 45-days prior to the requested dates to conduct sales. Permit are good for 10-consecutive days, Only three (3) permits allowed per year per peddler. A Peddler is limited to one permit from May 1st to September</i>	
<b>Mobile Merchants</b>	
Application Permit	300.00
<i>Application must be submitted 5-business days prior to the requested dates to conduct sales. Permits are only good for 10-days in the month they are applied for.</i>	
<b>Sign Permit</b>	
Permanent Sign Permit	50.00
Permanent Sign Permit with Illumination (includes electrical permit)	80.00
<b>Temporary Signs:</b>	
Banner	No Charge
Portable (per sign)	30.00
Surcharge for not obtaining a permit	50% of Sign Permit
Change of copy	50% of Sign Permit
Removal of Illegal Temporary Signs (per sign)	10.00
Storage Fees (per day)	1.50
Annual Subscription Fee for Town Directory Sign (due on July 1st)	75.00
Town Directory Panel (each copy)	75.00
<b>Special Event Permit Fees</b>	

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Special Event Annual Vendor's Permit Application Fee	75.00
Special Event Permit Application Fee	100.00
Special Event Vendor's Permit Application Fee	20.00
<b>Fees for Small Wireless Facilities (SWF)</b>	
Right-of-way use	\$50/year x # of SWF
Authority utility pole attachment	\$50/year
SWF collocation	\$100 peer SWF up to five \$50 per additional SWF's
New replacement or modified utility poles (not subject to zoning review)	750.00
New replacement or modified monopoles and utility poles that are subject to zoning review	1,000.00
Right-of-way use fee for monopoles and associated wireless facilities (waived for locations on pre-existing utility and light poles)	\$200/year x number of SWF's
<b>POLICE</b>	
<b>Alarms</b>	
Alarm Permit Per Year ( <i>fee is waived for 65 and over</i> )	25.00
False Activation of an Alarm Within a 12 Month Period:	
1st - 3rd	No Charge
4th - 8th	50.00
9th - 13th	100.00
More than 14 Alarms Per Year	200.00
<b>Animal License Fees</b>	
Altered Dog:	
One Year License / Renewal	10.00
Unaltered Dog (annual) Period Based on Rabies Shot Expiration Date	30.00
<b>Extraordinary Emergency Police Services</b>	
Personnel - Per Hour: Local Community, Commercial Contractors (Blue Ridge USD Officer OT Rate + ERE)	45.00
Vehicle Fee - Per Hour: Commercial Contractors ( <i>No Vehicle Fee for Local Community</i> )	15.00
<b>Impounded Vehicles</b>	
Vehicle Release	150.00
<b>Local Record Check</b>	
Crime Free Multi Housing Member	-
Letter of Clearance (notarized)	5.00
<b>Police Reports</b>	
Audio CD of Radio Calls or Phone Calls	20.00
Computer aided dispatch mobile messages - per page ( <u>\$10.00 minimum</u> )	
Computer aided dispatch report (CAD)	10.00
Digital Photo (Per sheet)	1.00
Fingerprints (per request)	10.00
GPS Tracking of Vehicles - per page ( <u>\$10.00 min</u> )	
Other:	
Copies Police Report <u>\$10.00 Minimum - includes 1st 10 pages</u>	10.00
Additional copies (per page)	1.00
Other Video/Audio (per CD)	20.00
Victim - Part 1 Crime (no fee)	No Charge
<b>PUBLIC WORKS</b>	
<b>Cemetery Fees</b>	
Reservation Prices:	
Single Plot - Pinetop-Lakeside Resident Rate	750.00
Single Plot - Navajo County Resident Rate	1,000.00
Single Plot - Standard Rate	3,000.00
Companion Plot - Pinetop-Lakeside Resident Rate	900.00
Companion Plot - Navajo County Resident Rate	1,200.00
Companion Plot - Standard Rate	3,600.00
Infant/Cremains Plot - Pinetop-Lakeside Resident Rate	400.00

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Infant/Cremains Plot - Navajo County Resident Rate	500.00
Infant/Cremains Plot - Standard Rate	500.00
<b>Interment Fees - Weekdays:</b>	
Single Plot	360.00
Infant/Cremains	180.00
Companion Plot - Top Level	360.00
Companion Plot - Lower Level	500.00
<b>Interment Fees - Weekends/Holidays:</b>	
Single Plot	400.00
Infant/Cremains	200.00
Companion Plot - Top Level	400.00
Companion Plot - Lower Level	750.00
<b>Disinterment Fees:</b>	
Single Adult Plot with Vault	800.00
Single Adult Plot without Vault	1,600.00
Single Infant Plot with Vault	800.00
Single Infant Plot without Vault	1,200.00
Cremation Urn	200.00
Headstone Resetting Fee (existing headstone)	125.00
Plot Transfer Fee	250.00
Recording Fee	10.00
<b>Interment Delays</b>	
<i>A fee equal to one and one half (1 1/2) times the current man-hour rate shall be charged for burial services that are delayed or begin later than the time scheduled.</i>	
<b>Collection Center Fees</b>	
<b>Household Trash - Bagged</b>	
13 gallon trash bag	1.50 each
30 gallon trash bag	3.00 each
40 gallon trash bag	4.00 each
50 gallon trash bag	5.00 each
100 gallon trash bag	10.00 each
<b>Household Trash - Loose</b>	
Loose Trash	15.00 per cubic yd.
<b>Furniture</b>	
Armchair	12.00 each
Loveseat	24.00 each
Couch	36.00 each
Twin mattress	12.00 each
Full mattress	15.00 each
Queen mattress	18.00 each
King mattress	24.00 each
Other furniture	24.00 per cubic yd.
<b>Construction Trash</b>	
Construction rubble	25.00 per cubic yd.
Concrete, bricks & tile	72.00 per cubic yd.
Asphalt shingles	34.00 per cubic yd.
<b>Appliances</b>	
Commercial	40.00 each
Residential - freezers	28.00 each
Residential - all others	17.00 each
Freon charge additional per appliance	10.00 add. each
<b>Electronics</b>	
Microwaves	7.00 each
CRT Computer Monitors & T.V.	10.00 each
<b>Batteries</b>	

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Automotive	3.25 each
<b>Light Bulbs</b>	
Fluorescent bulbs	.30 per foot
Grow bulbs	1.50 each
<b>Trees/Brush</b>	
Pine needles	12.00 per cubic yd.
Brush	12.00 per cubic yd.
Trees, Logs > 8 "	25.00 per cubic yd.
Stumps > 8"	25.00 each
Christmas Trees	2.50 each
<b>Car/Truck Tires</b>	
Up to 18"	9.00 each
19" to 23"	9.75 each
24" and larger	18.00 each
Tires with rims	12.00 add. each
55 gallon drums [empty/clean]	3.75 each
<b>Recycling Fee</b>	
Up to 50 gallon trash bag	2.00 each
<b>Map Fees</b>	
18"x12" Black and White	3.00
18"x12" Color	4.00
18"x14" Black and White	4.00
18"x14" Color	5.00
18"x24" Black and White	5.00
18"x24" Color	6.00
24"x36" Black and White	7.00
24"x36" Color	8.00
36"x48" Black and White	1.00 per square foot
36"x48" Color	2.00 per square foot
<b>Permit Fee</b>	
Right of Way Permit Fee	35.00
Residential	-
Commercial	-
Utilities	-
<b>TOWN CLERK</b>	
Records copied to flashdrive	10.00 each
Audio Recording to CD or DVD	20.00
Certification of Town Documentation	5.00
Photocopies of Public Records (per page)	0.25
Election Initiative and Referendum Argument Fee	200.00
Recording Fees - Navajo County (Follows Navajo County Schedule)	
<b>Facility Rental Fees - Local and Other Organizations (Fee is waived to Local 501c Non-Profit Organization):</b>	
Council Chambers	20.00/hour or 80.00/day
Executive Meeting Room	20.00/hour or 80.00/day
Library Program Room	20.00/hour or 80.00/day
Key Security Deposit	15.00
<b>Liquor License Application Fee (Per Resolution No. 06-823)</b>	
Application Fee for a Series 06 through 16 License	100.00
Application for Extension of Premises/Patio Permit	50.00
Application for Special Event Liquor License	25.00