



**TOWN OF PINETOP-LAKESIDE REQUEST FOR STREET / PROPERTY ACCESS NAME ASSIGNMENT**

- This form is to be used for new street name assignments or property access required to be named.
- Vacant properties will not receive an address unless a building permit application has been filed with the Pinetop-Lakeside Community Development department.
- Corner lots will be addressed from the road with the main point of access.
- When a property access is used for two or more properties and/or the driveway is longer than 200 feet and/or provides access to more than one parcel, the access will have to be named by Town Council Resolution (Chapter 15.16.100 of the Pinetop-Lakeside Town Code).
- The driveway to be named must be constructed to Town Design Standards.
- Only owners of the property listed below are allowed to apply for street name assignment.
- Property owners can provide three street name proposals. However, the Town has the exclusive right to choose a street name.
- Once street name is approved by Council, property owners will receive amended address assignments.
- Assignment of a street name does not imply maintenance by the Town. To add the street to the Town maintained streets list, the street must be built to Town standards and adopted by Town Council.

**APPLICANT INFORMATION**

Assessor's Parcel Number (APN): \_\_\_\_\_  
 Owner Name: \_\_\_\_\_  
 Current Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_  
 ZIP: \_\_\_\_\_  
 Contact Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_  
 Current Property Address: \_\_\_\_\_  
 Legal Access From: \_\_\_\_\_

I CERTIFY THAT I AM THE PARCEL OWNER: \_\_\_\_\_ DATE: \_\_\_\_\_

Proposed street names:

**For Official Use Only**

Building Permit Application filed with Community Development:	
Access to Property does not exceed 200 feet:	
Number of Properties accessed by Easement:	
Zoning:	
New Address:	
GIS Data Updated:	
Letter to Parcel Owner:	